



# THE FLORIDA COMMISSION ON OFFENDER REVIEW

SERVING THE CITIZENS OF FLORIDA SINCE 1941

## Monthly Accomplishments Report November 2024

### Chairman's Message

David A. Wyant

During the month of November, the Commission held its regularly scheduled parole and conditional medical release hearings in person in Tallahassee and via teleconference.

In addition, the Commission kicked off the holiday season with our offices honoring Veteran's Day on November 11<sup>th</sup> and enjoying our annual Thanksgiving social. The Thanksgiving social was successful, and staff were extremely grateful to fellowship with each other.

Detailed information about our accomplishments can be found on the following pages. If you have questions, please email [publicaffairs@fcor.state.fl.us](mailto:publicaffairs@fcor.state.fl.us) or call 850-921-2816.

Sincerely,

Chairman

## Division of Operations

The Division of Operations is the largest unit of the Commission and is comprised of four sections: The Revocations Unit, Victims' Services, Office of the Commission Clerk, and Field Services. Twelve field offices are divided among five regional areas across the state with each region staffed by an administrator who directs the day-to-day activities of the professionals and support staff assigned to offices located within the region.

Operations is responsible for multiple functions in the administration of post-prison supervisory release programs. These supervised release programs include parole, conditional medical release, control release, conditional release, and addiction recovery release supervision. Through its Field Services staff, Operations conducts parole interviews, administrative hearings for alleged violations of supervision, as well as clemency investigations for the Board of Executive Clemency.

### Accomplishments: November 2024

#### Office of the Commission Clerk

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Cases Docketed: 655

- Parole Interviews, Reviews (41), Granted (0), Terminated (1), Released to Guidelines (0), Declined to authorize (2), Rescinded/Re-paroled (0)
- Conditional Medical Release Granted (3), Denied (3), Docketed (6)
- Conditional Release cases scheduled for Docket (529)
- Addiction Recovery cases scheduled for Docket (70)

#### Revocations

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Revocations: 411

- Warrants Issued (115)
- Revocations Scheduled for Docket (106)
- Final Hearing Results Received, ROR granted, denied (87)
- Revoked or reinstated, including ROR, NTA (103)

*\*Includes parole, conditional release, addiction recovery release, and conditional medical release and control release cases.*

#### Victims' Services

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Victims' Services: 412

- Victims' requests for information on parole, conditional medical release, conditional release, addiction recovery and clemency cases-78
- Victims Located-42
- Status updates to victims on Parole, Conditional Medical Release, Conditional Release, Addiction Recovery, and clemency cases-198
- Assisted Victims who attended parole hearings in person or remotely-20
- Notified State Attorney Offices of upcoming hearings and outcomes of completed hearings-74

#### Field Services

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Field Services: 198

- Parole Interviews (37)

## Monthly Accomplishments Report

- Revocation Interviews (127)
- Revocation Hearings (34)

### Division of Administration

*The Division of Administration provides administrative support to the Commission's Central Office and 12 field offices. Administration includes Human Resources, Finance and Accounting, Purchasing, Safety, Grants, Contracts, Inventory, Emergency Management, and General Services.*

#### **Accomplishments: November 2024**

- Submitted 11 requisitions, 13 security access requests, 2 work orders, 1 delivery, 58 processed invoices, 27 HR actions.
- Onboarded 3 new Commission Employees.
- Attended Administration team meeting, FL Palm meetings, FL Palm and OIT meeting, FL Palm Change Management Leadership meetings, OBIS Change Management, TRP Change Management, FDC OIT meetings, Weekly FDC/KPMG PALM Support Status Touchpoint, IT TRP meetings.
- Reviewed COOP plan for updates.
- Ordering supplies, IT and furniture including research and obtaining up to date quotes.
- Continued lease negotiations for regional office.
- Completed various fleet management actions.
- Responded to various requests for the PALM project, providing feedback and participating in multiple trainings, and participated in PALM Design Workshops.
- Continued facilitation of 5 Commission IT projects with FDC and various vendors to implement new applications as part of the TRP.
- Completed agency response to Auditor General audit.
- Assisted General Counsel and Operations in initiating rulemaking.

### Office of General Counsel

*The Office of the General Counsel is charged with successfully prevailing on litigation filed against the Commission, providing quality legal advice and representation in a prompt manner, and engaging in proactive legal counseling to prevent unnecessary litigation in the future.*

#### **Accomplishments: November 2024**

During the month of November, the Office of the General Counsel generated twenty-one (21) court filings, including briefs, responses, motions, orders, and notices.

During the month of November, the Office of the General Counsel responded, through completion, to fifty-four (54) public records requests.

## Monthly Accomplishments Report

During the month of November, the Commission received twelve (12) positive orders, from state circuit courts, district courts of appeal, the Florida Supreme Court, and federal courts. These orders are in the nature of reaffirming long-held and long-standing precedent governing some of the more common challenges presented against the Commission, including the denial of a grant of credit for time out on supervision after a supervision revocation, the recommendation for particular programming, the placement of an offender on conditional release, the Commission's discretionary authority to impose special conditions in a conditional release order, the Commission's denial of a grant for a special interview, the sufficiency of the evidence presented at revocation hearings, and the Commission's decision to aggravate for unsatisfactory institutional conduct and its decision not to mitigate based on particular information set forth by an inmate.

### Office of External Affairs

*The Office of External Affairs is charged with overseeing the Commission's legislative, communications, and public information programs. The Director serves as the agency's chief legislative advocate and chief spokesperson.*

#### Accomplishments: November 2024

- Conducted legislative constituent relations regarding various Commission functions.
- Worked on the 2024 Annual Report.
- Worked on the quarterly newsletter.
- Facilitated and assisted with the Commissioner photoshoot.
- Confirmed with the Senate that they received Commissioner Whitworth's confirmation paperwork.

### Office of Executive Clemency

*The Office of Executive Clemency (OEC) reports directly to the Governor and Cabinet who sit as the Executive Clemency Board (Clemency Board) in the performance of their duties and responsibilities. This office is responsible for coordinating all clemency meetings, presenting all applicants to the Clemency Board, accepting clemency applications, referring applications for investigation, and serves as the official custodian of all clemency records.*

#### Accomplishments: November 2024

Currently 379,014 RCR certificates are available for printing and can be searched on our website: [www.fcor.state.fl.us](http://www.fcor.state.fl.us) under the clemency tab.

The main goal of the Office of Executive Clemency (OEC) is to support the Executive Clemency Board (Clemency Board). OEC staff also provides assistance to the public regarding the clemency process, applications and historical records.

OEC maintains multiple phone lines and a web email accounts that are staffed daily to answer inquiries.

OEC receives and processes clemency applications and notifies the applicants of their eligibility for the different forms of clemency. Correspondence is provided to the applicants explaining the next steps in

the process and advising of any additional information that is needed to move their application forward. OEC informs applicants of the final Clemency Board action along with the various forms of denials and grants.

OEC is the custodian of all clemency records and processed over 350 requests received from criminal justice agencies regarding clemency action on individuals being investigated and/or prosecuted. OEC further assisted in responding to clemency records request, legal inquiries and legislative inquiries.

OEC worked closely with the Clemency Board in the presentation and circulation of preliminary review list for RCR Without a Hearing, RFR/Commutation of Sentence and Unfavorable Commission Recommendations for With a Hearing cases as well as applicants who will appear on a clemency agenda. Specific cases requested by the Executive Office of the Governor were also submitted for review and subsequent determinations were made.

## **Webpage Statistics**

- <https://FCOR.state.fl.us> has received 91,984,178 inquiries with 6,279,946 searches for Restoration of Civil Rights (RCR) grants.
- 1,277,877 names were located, and 137,334 certificates have been printed.

## **Office of Clemency Investigations**

*The Office of Clemency Investigations is charged with investigating, reviewing, evaluating, and reporting to the Clemency Board in all types of clemency cases including, but not limited to, the restoration of civil rights, full pardons, firearm authority, commutations of sentence, remission of fines, and capital punishment cases.*

## **Accomplishments: November 2024**

- Conducted investigations on Restoration of Civil Rights Without a Hearing cases.
- Conducted investigations on Requests for Review for Commutation of Sentence cases.
- Prepared investigations completed by field offices for Commissioners' review and conducted quality assurance reviews of With Hearing investigations for upcoming Clemency Board Meetings.
- Held conference call with the Regional Administrators and Supervisors with discussion on conducting clemency investigations, workload priorities/goals, database issues, and the Rules of Executive Clemency.
- Conducted eligibility reviews on pending applications under the criteria of the Rules of Executive Clemency.
- Provided assistance and support related to eligibility determinations and clemency investigation procedures to Field Services staff.

## *Monthly Accomplishments Report*

- Assisted applicants through reinstatement of their clemency applications after verification of satisfaction of certain eligibility requirements.
- Worked with Department of Corrections IT members and Commission staff on the ongoing implementation of improved features and functionality to the clemency and PBB databases and other agency databases.
- Provided oversight and direction regarding agency records retention, storage, and disposition in accordance with approved retention schedules.
- Provided ad hoc investigation, research, assistance, and other information to the various clemency aides upon specific requests.
- Assisted in responses to public records requests, legislative inquiries, and in other responses for clemency information and data requests.
- Provided customer service to clemency applicants.
- Scanned historical records into the clemency database.